

Vice President: **T. A. Jones**
Commissioner: **Michael Wittler**
Commissioner: **John Reon**

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President: **Darby Quinn**
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Treasurer: **Donny Greene**
Commissioner: **Gary Gobert**
Commissioner: **Craig Schultz**

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Consolidated Gravity Drainage District No. Two East (Calcasieu Parish)
MINUTES REGULAR SESSION
Monday, October 2, 2023

A Public Meeting was held for the purpose of considering the following business of Consolidated Gravity Drainage District No. 2 East Calcasieu Board of Commissioners, as the governing authority of Gravity Drainage Ward One, Ward Two, Ward Three, and Ward Eight.

The Board of Commissioners of the Consolidated Gravity Drainage District No. 2 East Calcasieu of Calcasieu Parish met in a duly advertised Regular Session Meeting on Monday, October 2, 2023, at 1015 Pithon Street, Lake Charles, Louisiana. President Darby Quinn called the meeting to order at 5:30 PM. Mr. Wittler led the Invocation and the Pledge of Allegiance. The Board Secretary, Vanessa Prudhomme, called the Roll of Commissioners.

Present:

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| Mr. Darby Quinn | President |
| Mr. Theodore A. Jones | Vice President |
| Mr. Donny Greene | Secretary-Treasurer |
| Mr. John Reon | Commissioner |
| Mr. Michael Wittler | Commissioner |

Absent:

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| Mr. James Gobert | Commissioner |
| Mr. Craig Schultz | Commissioner |

Also present:

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| Ms. Robin Basone | Consultant |
| Mr. Butler Bourgeois | Gallagher Insurance |
| Mr. Jude Hebert | Superintendent Ward Eight |
| Mr. Gregory LaFleur | Director of Gravity Drainage |
| Mr. Michael Naquin | Assistant Director of Gravity Drainage |
| Ms. Vanessa Prudhomme | Board Secretary/Administrative Support Specialist |
| Mr. Bryan Scott | Superintendent Ward One |
| Mr. Scott Thibodeaux | Superintendent Ward Two |
| Mr. Mitchell Thomas | Project Engineer |
| Mrs. Rachel Trahan | Administrative Support Specialist Ward 1 |

The minutes from the September 11, 2023 Regular Session Board meeting were approved without objection with a motion from Mr. Greene and a second from Mr. Jones.

The September 2023 Budget report and all payments for all of Consolidated Gravity Drainage District No. 2 East were approved unanimously following a motion and a second consecutively from Mr. Greene and Mr. Reon.

Mr. Butler Bourgeois, representative with Arthur J. Gallagher, presented the Board with a partial Cyber policy coverage. The request is to extend the policy for two months, from October to December, due to the renewal policy ending in October 2023 to give the third-party time to complete the questionnaire. Mr. Greene motioned to accept the two-month extension at a pro-rated amount with Mr. Reon giving the second. There was no opposition.



Continuing to discuss insurance coverage, Mr. Bourgeois presented the Board with the premium cost of flood insurance to cover Ward One's existing building to total \$3238 and Ward Eight's existing and new building to cost \$2035. Mr. Greene motioned to add flood insurance to both of those buildings and the premium cost. Mr. Reon gave the second. The motioned carried.

Concluding his presentation, Mr. Bourgeois mentioned there will be increases in premiums of about 30% due to property value increases. Arthur J Gallagher is working on marketing to compare coverage.

Mr. Reon motioned to amend budget line 862 394 54410 (building lease) in the amount of \$30,000 to cover the 2023 lease payments for the new Administration Complex. Mr. Wittler gave the second. There were no objections.

Mr. LaFleur gave a quick over view of the 2024 budget. The Calcasieu Parish Police Jury is currently reviewing it for their approval. The Board of Commissioners will receive the budget for review and approval at the November 6, 2023 meeting. Mr. LaFleur also presented the Board with a 5-year plan.

Mr. LaFleur presented to Board with a request to extend the FEMA lateral debris removal time. There is an opportunity to clean a select few of the laterals at the 10% cost using the original FEMA project set up after Hurricane Laura. Mr. Jones motioned to extend the time with a second from Mr. Greene. The vote passed unanimously.

Mr. Thibodeaux requested to sale the 1998 Texas Bragg 3 axle gooseneck trailer and retire the asset number. The trailer has already been replaced. A motion from Mr. Greene authorized the sale and retirement. Mr. Wittler motioned second. There being no objections from the Board the vote passed.

Mr. Naquin updated the Board on the Henderson Bayou / Fairway Lane project stating Entergy stopped the project due to power lines needing to be moved. Entergy had not released the invoice to Gravity Drainage on September 27, 2023 and Entergy requires payment prior to the lines being moved. A request has been submitted to Public Works (the original project funding source) to increase their 50% of the contract to match the actual amount of the project total of \$1.4 million. Gravity Drainage is waiting on the answer from Mr. Terry Frelot.

Mr. Naquin updated the Board on the High School Park Lateral Project. We are in the process of hiring a Right-Of-Way agent for construction and temporary access.

Mr. Jones motioned to enter into an architectural contract with Mr. Brossett. Preliminary work has been completed to submit to harden the pump stations and any additional projects available to use with FEMA HMGP grant funding. Authorization was also granted for the Director to execute any of these contracts. Mr. Green was the second to the motion. The motion carried without objection.

Mr. LaFleur requested to have the stipulation removed that requested LeConte' Estates to obtain the easement from their neighbor in the Letter Of No Objection written December 6, 2021 and add a new stipulation that requests a 30-foot maintenance easement to the west side of the channel and issue as a new LONO.

There being no further business of the Board, Mr. Greene motioned to adjourn the meeting at 6:30 PM.

Darby Quinn
Board President

Donny Greene
Secretary-Treasurer